

Business Status Update - COVID-19 Outbreak

To Valued Customers and Suppliers,

As we face the challenges created by the unprecedented events associated with the outbreak of COVID-19, Lubker Distribution would like to reassure both our customers and suppliers that **we remain open for business** until further notice. Considering current circumstances, we feel that it is more important than ever to remain committed to serving the needs of our customers by providing excellent service and support and by working with our suppliers to maintain our normal inventory availability. Many of the industries we serve will play a role in mitigating the effects of this pandemic and as such we intend to support all of our customers in any way possible and to keep them functional during this time of uncertainty.

To uphold this commitment, we continue to treat the safety and health of our staff as our utmost concern. We will continue to closely monitor this continuously evolving situation and establish best practices in accordance with the guidelines set forth by the CDC, WHO, and local authorities. To date we have taken the following steps:

- Wherever possible, we will allow our office and sales staff to work from home.
- To comply with customer-specific policies and to ensure the safety of our people; our outside sales force will greatly reduce their in-person customer contact. They will still be available by phone, email, and text, and available for on-site visits upon customer request.
- Our delivery technicians will continue to make deliveries on our normal scheduled days and will observe any site-specific restrictions in place at our customer's and supplier's facilities.
- All Lubker employees have been instructed to follow CDC guidelines for maintaining social distance and personal hygiene during daily interaction both inside and outside of our facility.

Lubker DISTRIBUTION

www.lubkerdist.com



We look forward to supporting our customers and appreciate the continued support of our suppliers during these uncertain times and feel confident that working together we can rise to this challenge. Visit the news section of our website, <https://www.lubkerdist.com/news>, to keep up with any changes to our operational state or lines of supply that are warranted by developments in this regard.

Wishing everyone continued health and a quick recovery from this ongoing battle.

Sincerely,

A handwritten signature in black ink that reads "Rick Lubker".

Rick Lubker
President

A handwritten signature in black ink that reads "Jim Carrigan".

Jim Carrigan
Vice President



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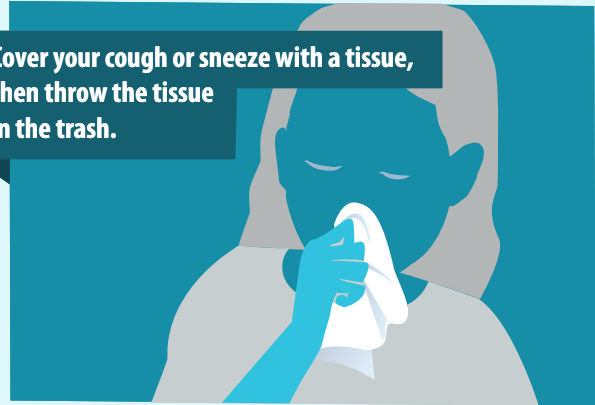
Form LD-35 Rev 02

Help prevent the spread of respiratory diseases like COVID-19.

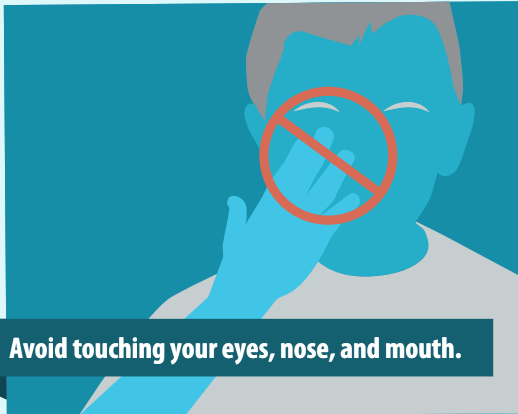
Avoid close contact with people who are sick.



Cover your cough or sneeze with a tissue, then throw the tissue in the trash.



Avoid touching your eyes, nose, and mouth.



Clean and disinfect frequently touched objects and surfaces.



Stay home when you are sick, except to get medical care.



Wash your hands often with soap and water for at least 20 seconds.



[cdc.gov/COVID19](https://www.cdc.gov/COVID19)

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